

A resume specifically for teachers.

A "you-centered" objective: To use _____ skills or experience (developed at x or y) to help _____ employer do _____. Or, a position in _____, _____, and _____, using _____, _____, and _____.

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OBJECTIVE

To use teacher education training and communication skills to help Rocky-Mount Schools find potential in each student. Or, To use both experiential training and formal instruction in pedagogy to help your students understand how to read, write and acquire language.

SUMMARY OF QUALIFICATIONS

- Taught and assisted grades 6-8 with reading and writing fundamentals (fall 2001).
- Prepared active-learning lesson plans to meet Virginia Standards of Learning testing.
- Conferenced with parents on the objectives of the curriculum and the progress of each student.
- Attend to details, prioritize tasks, and present information in a clear, cogent manner.

EDUCATION

B.S., English, Radford University, Radford, VA, May 2002

Initial Licensure: *English Education*

Major GPA: 3.3 / 4 Overall GPA: 3.2 / 4

Dean's List: Spring 2010, Fall 2011

State of Virginia Teaching Certification: Grades K - 5

In job descriptions, emphasize not only what tasks you performed but what skills they might want to see.

RELEVANT COURSES

Grammar and Language for Teachers
Teaching Writing

Adolescent Literature
Shakespeare

Advanced Composition
Professional Writing

WORK EXPERIENCE

Rocky Road Elementary School, Anwhere Country School District, VA

Student Teacher, Spring Semester 2011

- Developed lesson plans for all academic subjects.
- Taught lessons with computer presentation software.
- Demonstrated effective classroom management techniques.

Applebee's, Christiansburg, VA

Server, August 2010 - August 2011

Relevance to teaching (or "your position"):

- Required patience under stressful conditions.
- Listened attentively to the needs of each customer.
- Collaborated with supervisors and coworkers to help achieve restaurant goals.

Whether you state it implicitly or explicitly, we know what a "server" does. Why is it relevant to the position? This is what the items under a position title must emphasize

ACTIVITIES AND VOLUNTEER

Beans and Rice (after school program) Radford, VA

Volunteer, 2010 - 2011

- Mentored students and worked with them on their homework.

If you can, why not give the names and contact info of your references? Schools call them. Or put on a separate page.

REFERENCES

Dr. Mathews

Dr. Kelly

Dr. Guruswamy